



# OUR LADY OF VICTORY CATHOLIC SCHOOL

1626 West Princeton Avenue ⊥ Fresno, CA 93705-3837

Phone: 559/229-0205 ⊥ Fax: 559/229-3230

www.fresnoolv.org

## PARENT-STUDENT-TEACHER CONFERENCES

Dear Parents,

Mandatory parent/student/teacher conferences will be held on Monday, September 17th from 8:00am–4:00pm. Each meeting slot is 20 minutes long. Schedules will be determined on a first come basis. *Please write your student(s) full name and grade and indicate your first and second choice for a conference by marking a “1” or “2” in the space provided. Conference forms are due in the office by Friday, September 14<sup>th</sup>. Please remember that your child must attend the conference with you. Parents may also call 559-229-0205, email olvoffice@fresnoolv.org or stop by the office to schedule their conference times.*

Student(s) \_\_\_\_\_

Grade(s) \_\_\_\_\_

- 8:00am – 10:00am \_\_\_\_\_
- 10:30am – 11:50am \_\_\_\_\_
- 12:50pm – 2:10pm \_\_\_\_\_
- 2:40pm – 4:20pm \_\_\_\_\_

We will try to keep the conference as close as possible to your request. If you need to change your conference date, please do this through the office and **not** with your child’s teacher.

*This form will be returned to you as soon as the conferences are scheduled.* Please note that if your conference slip is not returned to the office, we will schedule you into an available appointment.

### **DO NOT FILL OUT THE SPACES BELOW - FOR OFFICE USE ONLY**

<u>Student Name</u>	<u>Grade</u>	<u>Conference Date</u>	<u>Time</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

*Please return this entire form to the office.*  
**IT WILL BE RETURNED TO YOU WITH YOUR SCHEDULED  
CONFERENCE DATE AND TIME**  
*Thank You*